We’re Hiring

Systems Administrator

Position Summary

This position will install, configure, and support the server and network infrastructure and managed services for The Rapid.

Essential Functions

- Configure, test, and maintain all IT infrastructure including server and network hardware, operating systems, application software, and system configurations.
- Diagnose, troubleshoot, and resolve hardware, software, or other network and system problems, and replace defective components when necessary.
- Regularly analyze and upgrade systems as needed and recommend replacement schedules based upon hardware and software performance limitations and useful life.
- Plan and implement network security measures using access controls, firewalls, and network segmentation to protect data, software, and hardware.
- Configure, monitor, and maintain email applications and virus protection software.
- Setup computer workstations and account access for users.
- Manage backups and key systems aspects of disaster recovery operations.
- The ability to work well in a team environment and communicate effectively and professionally with internal staff and external partners.

Education: Bachelor’s Degree (four year college or university).

Experience: Three to five years of related experience supporting server hardware, software, and managed services. Experience with VMWare, networks (LAN, WAN), patch management, and system imaging preferred.

Demonstrated background and aptitude to work in an IT based environment may substitute for education.

The Rapid is an EEO Employer - Women and Minorities Encouraged to Apply