



Interurban Transit Partnership

300 Ellsworth Avenue SW Grand Rapids, MI 49503-4005 616.456.7514 • Fax 616.774.1195

March 4, 2024

RE: Addendum 1

Request for Qualifications for On-Call Architectural & Engineering Services – Project #2024-08

Dear Prospective Proposer:

Addendum 1 to the Interurban Transit Partnership (ITP) above cited project is attached. Receipt of this Addendum must be acknowledged on the bid form.

The PUBLIC NOTICE for the solicitation indicated an incorrect deadline for the receipt of proposals. The document has been amended to reflect the correct due date of April 8, 2024. A copy of the amended document is included below.

The pre-proposal meeting date remains March 11, 2022, and the deadline date for submitting questions remains March 18, 2024.

Sincerely,

A handwritten signature in blue ink that reads 'Kevin Wisselink'. There are small checkmarks above the 'i' in 'Wisselink' and above the 'i' in 'link'.

Kevin Wisselink
Director of Procurement & Capital Projects

ADDENDUM 1

PROJECT: On-Call Architectural & Engineering Services

BUYER: INTERURBAN TRANSIT PARTNERSHIP
300 Ellsworth Avenue, SW
GRAND RAPIDS, MICHIGAN 49503

DATE: March 4, 2024

NOTICE: The bid documents are amended in certain particulars as stated herein, which adds to and/or supersedes conflicting information in the Request for Qualifications.

Acknowledge the addendum in the Proposal cover letter.

The purpose of this Addendum is to issue an amendment to the above cited project.

AMMENDMENTS

- COMMENT:** The RFQ PUBLIC NOTICE published with an incorrect deadline for receipt of Proposals.
AMENDMENT:
The PUBLIC NOTICE has been amended with the correct proposal due date of April 8, 2024, and now reads as follows:

PUBLIC NOTICE

REQUEST FOR QUALIFICATIONS (RFQ) FOR ON-CALL ARCHITECTURAL & ENGINEERING SERVICES PROJECT 2024-08

The Interurban Transit Partnership (ITP) (DBA THE RAPID) is accepting proposals for ITP from qualified firms to provide on-call architectural & engineering services until April 8, 2024 @ 2:00 p.m. ET posted to MITN. There is a pre-proposal conference scheduled for Monday, March 11, 2024, at 10:00 a.m. ET. Attendance is not mandatory but highly encouraged. [Click here to join the meeting](#)

ITP has joined the [Michigan Inter-governmental Trade Network \(MITN\)](#). This is a group of agencies that joined forces to create a regional bid notification system to notify companies of new bid opportunities. Register with MITN here. <https://www.bidnetdirect.com/mitn> All documents and submittals will be processed through MITN. There are no fees related to registration on this site.

Proposals shall be subject to all applicable State and Federal laws and subject to financial assistance contracts between ITP Board and the United States Department of Transportation under the Urban Mass Transportation Act of 1964, as amended, and the Michigan Department of Transportation. The selected contractor(s) will be required to comply with all applicable Equal Employment Opportunity laws and regulations. All proposers will be required to certify that they are not on the Comptroller General's

list of ineligible contractors.

ITP Board hereby notifies all proposers that it will affirmatively ensure, in regard to any contract entered into pursuant to this advertisement, that Disadvantaged Business Enterprises will be afforded full opportunity to submit proposals in response to this Request for Proposal and will not be discriminated against on the grounds of race, religion, color, sex, handicap, or national origin, in consideration for an award.

ITP Board reserves the right to postpone, accept, or reject any and all proposals in whole or in part on such basis as ITP Board deems to be in its interest to do so, subject to the rules and regulations set forth by the Federal Transit Administration and the Michigan Department of Transportation.

No proposal may be withdrawn for at least sixty (60) days after the scheduled closing time of the proposals. A digital copy of the proposal must be submitted through MITN. (Link provided above). Please submit your bid as a single PDF file with all information scanned in the order requested.

Kevin Wisselink
Director of Procurement and Capital Planning
kwisselink@ridetherapid.org

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Grand Rapids, Michigan 49503