

We're Hiring:

Transportation Supervisor Openings

**Salary is
commensurate
with experience**

Application Deadline:

Position will
remain opened
until filled

How to Apply:

Submit resume to
recruiting@ridetherapid.org
OR apply online at
ridetherapid.org/jobs

*The Rapid is an EEO Employer:
Women and Minorities
Encouraged to Apply.*



Position Summary:

The Transportation Supervisor works on a team in conjunction with the Transportation Manager to directly supervise and coordinate the activities of Bus Operators. This includes dispatching, road supervision, and scheduling.

Qualifications

- Ability to perform daily dispatching and related tasks.
- Ability to coordinate trip assignments, monitor radio communications and operators' adherence to policies and procedures.
- Ability to maintain records, time sheets, prepare written reports and perform appraisals.
- Possess strong investigative and report writing experience as well as the ability to handle customer issues & disciplinary actions.
- Ability to assist operators with accidents and respond to road calls and breakdowns.
- Have excellent customer service and computer skills, be detail-oriented, an exceptional communicator, and be self-motivated.
- Other duties as assigned.

Requirements:

- **Education:** Associate Degree in business management or related field is preferred; equivalent experience will be considered in lieu of education.
- **Experience:** One to two years related experience in public transportation preferred.